

The Bellbrook-Sugarcreek Board of Education met in regular session on August 11, 2022 at the Bellbrook Middle School, Group Meeting Room.

The meeting was called to order at 7:00 p.m. by President David Carpenter.

ATTENDANCE:

Roll Call: Mrs. Heidi Anderson, Mr. David Carpenter, Mrs. Audra Dorn, Mr. Michael Kinsey and Mr. Kevin Price.

**MOTION 22-103**                      **EXECUTIVE SESSION**

Moved by Mr. Kinsey, seconded by Mrs. Dorn to approve going into Executive Session for the purpose of discussing details relative to security arrangements and emergency response protocols, per R.C. 121.22 (G)(6), and to consider employment and compensation of a public employee, per R.C. 121.22 (G)(1). Executive Session was held from 7:02 p.m. - 10:36 p.m.

Roll Call: ayes-five, nays-none, Motion carried.

**MOTION 22-104**                      **BOARD MINUTES APPROVAL**

Moved by Mrs. Dorn, seconded by Mr. Kinsey to approve the minutes of the regular meeting of July 14, 2022.

Roll Call: Mr. Carpenter –aye, Mrs. Dorn – aye, Mrs. Anderson – aye, Mr. Kinsey – aye and Mr. Price - abstain. Motion carried.

**MOTION 22-105**                      **TREASURER’S REPORT**

Moved by Mrs. Dorn, seconded by Mrs. Anderson to approve the Treasurer's Report and approval of expenditures for the month of July 2022.

Roll Call: ayes-five, nays-none, Motion carried.

**MOTION 22-106**                      **PREMIER HEALTH**

Moved by Mrs. Dorn, seconded by Mr. Kinsey to approve entering into a 3-year agreement with Premier Health as the district’s official Healthcare partner effective September 29, 2022 - September 28, 2025.

Roll Call: Mr. Carpenter –abstain, Mrs. Dorn – aye, Mrs. Anderson – aye, Mr. Kinsey – aye and Mr. Price - aye. Motion carried.

**MOTION 22-107**                      **SUPERINTENDENT’S REPORT**

Moved by Mrs. Dorn, seconded by Mr. Kinsey to approve the following:

**A. Certified/Licensed Employment/Resignation/Leave-of-Absence/Supplemental Duty:**

- 1.) Approved the following supplemental duty/pupil activity contracts effective for the 2022-2023 school year (stipend 100% unless indicated):  

Emily Cline	MS Science Fair
-------------	-----------------
  
- 2.) Supplemental Duty/Pupil Activity – Other Be it resolved, the Bellbrook-Sugarcreek Board of Education has offered these supplemental duty positions, via posting, to licensed employees of the district. The board either had no qualified licensed employee applicants or no employees applied before these positions were offered to non-licensed persons. The following individuals have met qualifications for the board posting of supplemental duty positions as noted below.

- 3.) Approved the following supplemental duty/pupil activity contracts for the 2022-2023 school year (stipend 100% unless indicated, previous approval unless \*):

David Klum	Girls/Boys Soccer Goalkeeper, 10%
Brad Stork	Girls/Boys Soccer Goalkeeper, 10%
Brandi VanderYacht	Girls/Boys Soccer Goalkeeper, 10%

- 4.) Approved the following supplemental duty/pupil activity volunteers effective for the 2022-2023 school year (prev. approval unless \*):

Zoe Bruce *	Districtwide Music Dept
John DeGruchy	Districtwide Music Dept
Kathy DeGruchy ^	Districtwide Music Dept
David Kerns *	Districtwide Music Dept
Dennis Ling	Districtwide Music Dept
Inger Neighbors	Districtwide Music Dept
Ronald Remy	Districtwide Music Dept

^ Pending receipt of federal FBI &/or Ohio BCI backgrd ck(s)

- 5.) Approved the following substitute teachers for the first semester of the 2022-2023 school year (previous approval unless \*):

Teresa Butler *	Nicholas Hann
Joseph Elmore *	Jennifer Holsinger *
Katrina Gullion *	Clarenda Norrod

**B. Support Staff Employment/Resignation/Leave-of-Absence:**

- 1.) Approved the acceptance of resignation for the purpose of full Ohio SERS retirement from custodian Richard Sexton effective end-of-day July 31, 2022.

- 2.) Approved acceptance of the following resignations:

Bus driver Kimberly Flynn effective August 2, 2022  
Custodian Ronald Goffe effective August 3, 2022  
Bus driver & Lunchroom/Playgrd/Recess Monitor Bianca Baker effective August 8, 2022

- 3.) Approval for reduction in contract days/hours for Lunchroom/Playgrd/ Recess Monitors from 189 to 182 days effective with the 2022-2023 school year:

Cynthia Blumenstock	Wendy Lutz +
Lisa Burke	Erin Tubandt +

+ In addition, hours reduced from 3.0 to 2.5 hrs/day

- 4.) Approved an increase in hours/days for custodian Carson Holliman to 8 hrs day, 219 days effective with the 2022-2023 school year.

- 5.) Approved the following one-year support staff employment contracts effective with the 2022-2023 school year:

Julie Tickler, Transportation Asst, 4.0 hrs/day, 189 days (reg sch yr), Step 4, Classification #6

Cathy Mantia, Spec Needs Asst, 6.5 hrs/day, 189 days (reg sch yr), Step 4, Classification #6

- 6.) Approved the revision to the support staff Substitute Rate of Pay effective with the 2022-2023 school year to include Technology Specialist and Lunchroom Asst/Playground/Recess Monitor.
- 7.) Approved the following substitute support staff for the 1st semester of the 2022-2023 school year (previous approval unless \*):

Bianca Baker	Bus Driver
Sherry Qvick	Technology Specialist
Betty Turvy	Technology Specialist
Julie Tickler	LR/Playgrd/Recess Monitor
Alice Webb	Technology Specialist

Roll Call: ayes-five, nays-none, Motion carried.

**MOTION 22-108**                      **SUBSTITUTE STAFF RATES**

Moved by Mr. Kinsey, seconded by Mrs. Dorn to approve the rates for substitute staff members effective August 15, 2022.

Roll Call: ayes-five, nays-none, Motion carried.

**MOTION 22-109**                      **CENTRAL OFFICE EMPLOYMENT/  
RESIGNATION/LEAVE-OF-ABSENCE**

Moved by Mrs. Dorn, seconded by Mr. Kinsey to approve a two-year employment contract for Henry Conte as Parent/Community Engagement & Communications Coordinator effective August 8, 2022, 213 days (2022-2023 school year only) / 230 days beginning 2023-2024 school year, Classification #VII, Step #3.

Roll Call: Mr. Carpenter –aye, Mrs. Dorn – aye, Mrs. Anderson – nay, Mr. Kinsey – aye and Mr. Price - aye. Motion carried.

**MOTION 22-110**                      **LEGAL REPRESENTATIVE**

Moved by Mrs. Dorn, seconded by Mr. Kinsey to approve of the following resolution designating the firm of Roetzel & Andress to represent the district on legal matters regarding special education effective August 11, 2022 (as needed basis):

**WHEREAS**, the Board from time to time is in the need of legal services to be provided by outside legal counsel; and

**WHEREAS**, the law firm of Roetzel & Andress has previously provided legal services to the Board on matters on an as-needed basis and the Board wishes to engage their services going forward.

**NOW, THEREFORE, BE IT RESOLVED**, by the Bellbrook-Sugarcreek Schools Board of Education, Greene County, State of Ohio, that:

**SECTION 1:** The Board hereby approves the law firm of Roetzel & Andress, LLP, and its attorneys to act as legal counsel on behalf of the Board of Education on an as needed basis, effective the earliest time allowed by law.

**SECTION 2:** It is found and determined that all formal actions of this Board concerning and relating to the adoption of this resolution were adopted in open meetings of this Board, and that all deliberations of this Board were in compliance with all legal requirements including R.C. §121.22.

Roll Call: ayes-five, nays-none, Motion carried.

**MOTION 22-111**                      **OUT-OF-STATE TRAVEL**

Moved by Mrs. Anderson, seconded by Mrs. Dorn to approve of the following out-of-state travel:

Eighth graders to Washington DC, May 16-19, 2023 for cultural enrichment (est. cost to district includes up to 7 substitute teachers x 4 days, Advisor Ben Trick)

Roll Call: ayes-five, nays-none, Motion carried.

**MOTION 22-112**                      **MEMORANDUM OF UNDERSTANDING**

Moved by Mrs. Dorn, seconded by Mrs. Anderson to approve of Memorandum of Understanding between the Bellbrook-Sugarcreek Board of Education and Sugarcreek Local Association of Support Personnel to amend the bus driver salary schedule (Classification #5) for the 2022-2023 and 2023-2024 school years.

Roll Call: ayes-five, nays-none, Motion carried.

**MOTION 22-113**                      **ADJOURNMENT**

Moved by Mrs. Dorn, seconded by Mrs. Anderson to adjourn the August 11, 2022 regular meeting of the Bellbrook-Sugarcreek Board of Education.

Roll Call: ayes-five, nays-none, Motion carried.

The regular August 11, 2022 meeting of the Bellbrook-Sugarcreek Board of Education adjourned at 11:09 p.m.

\_\_\_\_\_  
President

\_\_\_\_\_  
Treasurer

**REPORTS AND ITEMS OF INFORMATION**

1. During Good News Recognition, Mr. Carpenter recognized 2022 OHSAA Track & Field participant Tony Jiovani, qualifying in pole vault and placing 10th .
2. Dr. Cozad presented an update on School Safety by reviewing some of the preventative measures that the district has taken to secure facilities. New visitor/volunteer procedures will be implemented at each of the district’s buildings utilizing kiosk software for identification checks. Parents will receive updated communications from the district prior to the start of the school year regarding procedures. New camera systems, door lock controls and door stoppers are in the process of being installed. The district has received several State of Ohio grants which have been applied to the district-wide safety upgrades.  
  
Back-to-School is coming next week. Transportation service information was released to parents today. The district is welcoming over 30 new teaching and support staff members to begin the 2022-2023 school year.